



STATE OF NEW HAMPSHIRE  
**American Recovery  
and Reinvestment Act**



**TECHNICAL DESIGN APPLICATION CHECKLIST FOR  
SMALL COMMUNITY PUBLIC WATER SYSTEMS**

☐ Technical design submittal for proposed infrastructure improvements in accordance with Env-Ws 372 Design Standards for Small Community Water Systems -  
<http://des.nh.gov/organization/commissioner/legal/rules/documents/env-ws372.pdf>

☐ Project Cost Justification and Competitive Bidding

- Three competitive quotes for project construction cost up to \$100,000
- Public bidding for project construction cost over \$100,000

**Note that solicitations for ALL PROJECT AMOUNTS must include:**

- Minority and Women Business Owned Enterprises (DBE) – see DBE directory at <http://www.nh.gov/dot/org/projectdevelopment/construction/laborcompliance/index.htm#directory>
- Compliance with federal Davis-Bacon Act Prevailing Wage Requirements (information at <http://www.dol.gov/compliance/guide/dbra.htm>)
- Compliance with Buy American Act requirements (guidance under development by federal agencies)

☐ Project insurance requirements for project construction costs over \$100,000:

- 5% Bid Bond
- 100% Performance and Payment Bond

Submit all technical design documents to:

Cynthia Klevens, PE  
Drinking Water & Groundwater Bureau  
NHDES  
PO Box 95  
Concord NH 03302-0095  
[Cynthia.Klevens@des.nh.gov](mailto:Cynthia.Klevens@des.nh.gov)  
(603) 271-3108 Tel  
(603) 271-5171 Fax